

# ALTON PARISH COUNCIL

## Clerk to Council: Elizabeth Martin

Website: <https://altonsandhoneystreet.org.uk/>  
Email: [clerk@altonsandhoneystreet.org.uk](mailto:clerk@altonsandhoneystreet.org.uk)  
Telephone: 0773 059 4658

Ivy House  
72 The Green  
Poulshot  
SN10 1RT

17<sup>th</sup> August 2020

To: **Members of the Parish Council**

Cc: **Wiltshire Councillor for Pewsey Vale, PCSO for Wiltshire Police**

Dear Councillor,

You are summoned to attend the meeting of Alton Parish Council to be held remotely on Thursday 20<sup>th</sup> August 2020 at 7:30 p.m. for purposes of transacting business as set out in the Agenda below.

The meeting will be held REMOTELY using Zoom Conferencing. Councillors and other invited attendees may join the meeting using the following link from your computer

<https://us02web.zoom.us/j/5128841647>

Meeting number: 512 884 1647

Or join by phone only  
+44 203 481 5240

Meeting number: 512 884 1647

Please mute your phone/connection on entry. The Parish Clerk will facilitate the Zoom Conference and may mute your line.

The general public may **observe** the meeting using the following link from their computer. Those wishing to speak are asked to contact the Clerk.

<https://youtu.be/UbcaBMkqEYc>

Members are politely asked to forward any questions or queries relating to items on the agenda to the Clerk at least 48 hours prior to the meeting. The Wiltshire Councillor for Pewsey Vale, the press and public are invited to attend.

Yours sincerely,



**Elizabeth Martin**  
Parish Clerk

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The next meeting of Alton Parish Council will be held remotely on Thursday 20<sup>th</sup> August 2020 at 7:30 p.m. for purposes of transacting business as set out in the Agenda below. Relevant documents for the meeting will be posted to the website before the meeting.

The general public may **observe** the meeting using the following link from their computer. Those wishing to speak are asked to contact the Clerk.

<https://youtu.be/UbcaBMkqEYc>

**A public participation section will precede** the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk by email to [clerk@altonsandhoneystreet.org.uk](mailto:clerk@altonsandhoneystreet.org.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

## PUBLIC PARTICIPATION

- I. To Receive a report on policing from PCSO Paul Whiteside, Temporary Community Policing Team East.
- II. To Receive a report from the Unitary Councillor Paul Oatley.
- III. To Receive an oral report from Monique Klinkenbergh, proprietor of Crop Circle Exhibition Centre.
- IV. Comments from members of the public to be considered by the Council regarding items on the Agenda.

## AGENDA

- 1 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
To Receive any Declarations of Interest.
- 3 **MINUTES OF THE PREVIOUS MEETINGS**  
To Confirm as a true record the minutes of the Parish Council meeting held on 16<sup>th</sup> July 2020.
- 4 **CHAIRMAN'S ANNOUNCEMENTS**
- 5 **PLANNING**
  - a) **APPLICATIONS:** To Consider the following Planning Application from Wiltshire Council: None Received.  
**Application:** 20/05487/FUL

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**Location:** 2 Priory Cottages, Village Street, Alton Priors, SN8 4JY  
**Proposal:** Creation of a new timber frame, timber clad, three bay building consisting of; covered open sided end bay, single garage, and garden/home store, new fence and gate

**Application:** 20/06215/FUL  
**Location:** Ridgeway Cottage, Honey Street North C38 To Alton Barnes, Alton Barnes, SN8 4LB  
**Proposal:** Convert Ridgeway Cottage and adjoining Hillsboro into one house. Alter the vehicle access and provide new double garage. Alter the pedestrian access and provide bin stores. Provide two new windows and provide alterations at back of property

b) **DECISIONS:** To Note the following decisions from Wiltshire Council:  
None Received.

- 6 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**
- 7 **TO APPROVE A FLOOD WARDEN FOR THE PARISH TO WORK WITH THE PARISH CLERK**
- 8 **TO NOMINATE TWO COUNCILLORS TO POST NOTICES ON BEHALF OF THE PARISH COUNCIL**
- 9 **TO RECEIVE INFORMATION ON THE BARGE INN CAMPGROUND**
- 10 **TO REVIEW AND APPROVE THE ADOPTION OF A COMPLAINTS POLICY FOR THE COUNCIL**
- 11 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**
- 12 **TO CONSIDER ITEMS OF MAINTENANCE**
- 13 **KEY MESSAGES**
- 14 **NEXT MEETING**  
Thursday 17<sup>th</sup> September 2020, 7:30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.