

Clerk to Council: Elizabeth Martin

Website: <https://altonsandhoneystreet.org.uk/>
Email: clerk@altonsandhoneystreet.org.uk
Telephone: 0773 059 4658

Ivy House
72 The Green
Poulshot
SN10 1RT

The next meeting of Alton Parish Council will be held remotely on Thursday 16th July 2020 at 7:30 p.m. for purposes of transacting business as set out in the Agenda below. Relevant documents for the meeting will be posted to the website before the meeting.

The general public may **observe** the meeting using the following link from their computer. Those wishing to speak are asked to contact the Clerk.

<https://youtu.be/Rp6fii9FFAw>

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk by email to clerk@altonsandhoneystreet.org.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

PUBLIC PARTICIPATION

- I. To Receive a report on policing from PCSO Paul Whiteside, Temporary Community Policing Team East.
- II. To Receive a report from the Unitary Councillor Paul Oatley.
- III. Comments from members of the public to be considered by the Council regarding items on the Agenda.

AGENDA

TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

To Receive any Declarations of Interest.

MINUTES OF THE PREVIOUS MEETINGS

To Confirm as a true record the minutes of the Parish Council meeting held on 6th April 2020, 24th April 2020 and on the 18th June 2020.

CHAIRMAN'S ANNOUNCEMENTS

PLANNING

- a) **APPLICATIONS:** To Consider the following Planning Application from Wiltshire Council: None Received.

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- b) **DECISIONS:** To Note the following decisions from Wiltshire Council:
None Received.
- c) **PRIOR APPLICATIONS UNDER CONSIDERATION:** To Receive and discuss the following currently under consideration by Wiltshire Council:

Application: 20/01631/FUL

Location: Honey Street Mill, 2 A Honeystreet, Pewsey, Wiltshire, SN9 5PS

Proposal: Change of use of former factory building to D1 exhibition hall (for Crop Circle Exhibition) - Resubmission of 19/10296/FUL

TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT

FINANCE MATTERS

- a. To Receive for information, Disbursements made since the last meeting
- b. To Receive an update from the RFO

TO CONSIDER AND APPROVE EXPENSE FOR TWO SETS OF WADERS AT A COST OF £50

ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) FOR YEAR ENDED 31ST MARCH 2020:

- a. To Receive a report for the financial year ending March 31st 2019 from the RFO
- b. To Receive for information, the final Internal Auditor report for 2019/20.
- c. To Receive the AGAR Annual Internal Audit Report from the Auditor.
- d. To Receive for information the Governance Report for 2019/20 from the Clerk.
- e. To Consider and Approve the AGAR Section 1 Governance Statement 2019/20 (Assertions).
- f. To Consider and Approve the AGAR Section 2 Accounting Statements for 2019/20.
- g. To Approve the sending of the Exemption Certificate to the External Auditor.
- h. To Note the dates for the public to exercise their rights will be from Monday 20th July to day Monday 31st August 2020.

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GOVERNANCE

- a. To Consider and Approve the Adoption of the NALC Model Standing Orders.
- b. To Consider and Approve the Adoption of the NALC Model Financial Regulations.
- c. To Consider and Approve the 2013 Standard Code of Conduct for Wiltshire.

TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED

TO CONSIDER ITEMS OF MAINTENANCE

KEY MESSAGES

NEXT MEETING

Thursday 17th September 2020, 7:30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.