

Clerk to Council: Elizabeth Martin

Website: <https://altonsandhoneystreet.org.uk/>
Email: clerk@altonsandhoneystreet.org.uk
Telephone: 0773 059 4658

Ivy House
72 The Green
Poulshot
SN10 1RT

The next meeting of Alton Parish Council will be held remotely on Thursday 17th September 2020 at 7:30 p.m. for purposes of transacting business as set out in the Agenda below. Relevant documents for the meeting will be posted to the website before the meeting.

The general public may **observe** the meeting using the following link from their computer. Those wishing to speak are asked to contact the Clerk.

<https://youtu.be/HJRG83AsBbo>

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk by email to clerk@altonsandhoneystreet.org.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

PUBLIC PARTICIPATION

- I. To Receive a report on policing from PCSO Paul Whiteside, Temporary Community Policing Team East.
- II. To Receive a report from the Unitary Councillor Paul Oatley.
- III. Comments from members of the public to be considered by the Council regarding items on the Agenda.

AGENDA

- 1 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
- 3 **MINUTES OF THE PREVIOUS MEETINGS**
To Confirm as a true record the minutes of the Parish Council meeting held on 20th August 2020.

Clerk to Council: Elizabeth Martin

Website: <https://altonsandhoneystreet.org.uk/>
Email: clerk@altonsandhoneystreet.org.uk
Telephone: 0773 059 4658

Ivy House
72 The Green
Poulshot
SN10 1RT

4 CHAIRMAN'S ANNOUNCEMENTS

5 PLANNING

a) **APPLICATIONS:** To Consider the following Planning Application from Wiltshire Council:

Application: 20/06813/FUL

Location: Honey Street Sawmills, Honeystreet, Pewsey, Wiltshire, SN9 5PS

Proposal: Retention of Kiln and provision of boundary wall

b) **DECISIONS:** To Note the following decisions from Wiltshire Council:

Application: 20/05487/FUL

Location: 2 Priory Cottages, Village Street, Alton Priors, SN8 4JY

Proposal: Creation of a new timber frame, timber clad, three bay building consisting of; covered open sided end bay, single garage, and garden/home store, new fence and gate

Application: 20/06215/FUL

Location: Ridgeway Cottage, Honey Street North C38 To Alton Barnes, Alton Barnes, SN8 4LB

Proposal: Convert Ridgeway Cottage and adjoining Hillsboro into one house. Alter the vehicle access and provide new double garage. Alter the pedestrian access and provide bin stores. Provide two new windows and provide alterations at back of property

6 TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT

7 FINANCE MATTERS

- a. To Receive for information, Disbursements made since the last meeting
- b. To Receive an update from the RFO – Rob Aspinall
- c. To Receive the resignation of RFO – Rob Aspinall
- d. To Consider and Agree the appointment of the Clerk as the RFO and to the amendment of the Clerk's Contract to include the duties thereof.
- e. To Approve the Bank Mandate to (1) Add Elizabeth Martin (2) Remove Rob Aspinall (3) Remove Stephen Hepworth. Elizabeth Martin to be the organisational contact.

8 TO DISCUSS THE OPTIONS FOR ASSISTING WITH THE MAINTENANCE OF THE PARISH DEFIBRILLATOR AND THE OPTIONS FOR FUTURE REPLACEMENT

To discuss the provided report.

Clerk to Council: Elizabeth Martin

Website: <https://altonsandhoneystreet.org.uk/>
Email: clerk@altonsandhoneystreet.org.uk
Telephone: 0773 059 4658

Ivy House
72 The Green
Poulshot
SN10 1RT

- 9 **TO CONSIDER AND APPROVE A COUNCILLOR TO WRITE THE VILLAGE NEWSLETTER**
- 10 **TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED**
- 11 **TO CONSIDER ITEMS OF MAINTENANCE**
- 12 **KEY MESSAGES**
- 13 **NEXT MEETING**
Thursday 19th November 2020, 7:30pm
- 14 **IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**
- 15 **TO CONSIDER COMPLAINTS AGAINST THE COUNCIL**
- 16 **TO CONSIDER A LETTER TO THE COUNCIL FROM RESIDENTS**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.