

Clerk to Council: Elizabeth Martin

Website: <https://altonsandhoneystreet.org.uk/>
Email: clerk@altonsandhoneystreet.org.uk
Telephone: 0773 059 4658

Ivy House
72 The Green
Poulshot
SN10 1RT

12th November 2021

You are invited to attend the meeting of Alton Parish Council to be held at the Coronation Hall, Alton Barnes on Thursday 18th November 2021 at 7:30 p.m. for purposes of transacting business as set out in the Agenda below. Relevant documents for the meeting will be posted to the website before the meeting.

The press and public are invited to attend in person at the Coronation Hall subject to COVID regulations. Masks should be worn. The Venue capacity may limit attendance to the public. Those wishing to speak are asked to contact the Clerk.

Parish Councillors are required to attend in person.

A public participation section will precede the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk by email at least 24hrs prior to the meeting to

clerk@altonsandhoneystreet.org.uk

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

Yours sincerely,
Elizabeth Martin
Parish Clerk

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PUBLIC PARTICIPATION

- I. To Receive a report and a statement from the Unitary Councillor Paul Oatway.
- II. Comments from members of the public to be considered by the Council regarding items on the Agenda.

AGENDA

1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

3 MINUTES OF THE PREVIOUS MEETING

To Confirm as a true record the minutes of the Parish Council meeting held on 16th September 2021.

4 CHAIR'S ANNOUNCEMENTS

5 PLANNING

a. To Receive The Planning Report Dated 15th November 2021

b. To Consider the following Planning Applications:-

[PL/2021/10150](#) T1 - Maple tree - crown reduce by one-third & deadwood

Glebe House Alton Barnes SN8 4LB

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- 6 TO DISCUSS THE DEVELOPMENT ISSUES RELATED TO “LAND NORTH OF HONEYSTREET” AND AGREE NEXT STEPS**
- 7 TO RECEIVE, FOR INFORMATION, THE CLERK’S REPORT**
- 8 ANNUAL ROSPA REPORTS FOR THE PLAYGROUND**
 - a. To Receive The Report From Playsafe**
 - b. To Consider and Agree On Items Of Maintenance And Improvement For Quotation**
- 9 FINANCE MATTERS**
 - a. To Receive The Bank Reconciliations As Presented**
 - b. To Receive For Information, Disbursements Made Since The Last Meeting**
 - c. To review and sign those payments presented at the meeting**
 - d. To Consider Ending (at 30th November) or Extending the Scheme of Delegation to the Clerk in consultation with the Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity, informed by consultation with the members of the council. The scheme of delegation will be reviewed no later than 31st December 2021 if extended.**
 - e. To Review The Initial Draft of the 2022/23 Parish Council Budget**
- 10 TO CONSIDER AND AGREE TO NOMINATE A TRUSTEE FOR THE ROBERT PILE EDUCATIONAL CHARITY (1005434) FOR A PERIOD OF FIVE YEARS IN ACCORDANCE WITH THE CHARITY GOVERNING DOCUMENT OF 22-MAY-1985**
- 11 TO RECEIVE AN UPDATE REGARDING THE WHITE HORSE (CLLR MCKINNON / CLLR KINGTON)**
- 12 TO CONSIDER AND AGREE TO A WELCOME LETTER FOR NEW ARRIVALS IN THE VILLAGES.**
- 13 TO CONSIDER ITEMS OF MAINTENANCE**
- 14 KEY MESSAGES**

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15 NEXT MEETING

To Confirm the date of the next meeting of the Council as Thursday 13th January 2022

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public – however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.